



**DEPARTMENT OF THE NAVY**  
NAVAL AIR WARFARE CENTER AIRCRAFT DIVISION  
PATUXENT RIVER, MARYLAND 20670-1161

Canc frp: Jan 2005

NAVAIRWARCENACDIVNOTE 12300  
731000A

JAN 14 2005

NAVAIRWARCENACDIV NOTICE 12300

From: Commander, Naval Air Warfare Center Aircraft Division

Subj: DEPARTMENT OF DEFENSE CIVILIAN EMPLOYMENT STABILITY  
PROGRAM

Ref: (a) Department of Defense Priority Placement Program  
Operations Manual

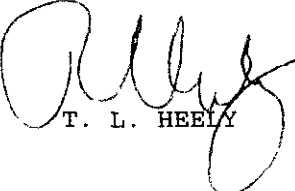
1. Purpose. To publicize and reaffirm policy concerning Department of Defense (DOD) civilian employment stability and automated placement programs for the NAVAIRWARCENACDIV.

2. Scope. This notice applies to civilian employees in the competitive service of all organizations serviced by the Human Resources Offices of the NAVAIRWARCENACDIV.

3. Policy. As a result of the continuing defense drawdown and realignment of the Navy's shore establishment, it is imperative that all DOD activities actively and affirmatively support the DOD Civilian Employment Stability Program. Accordingly, firm measures shall be taken to ensure career employees whose positions are adversely affected by station closures, consolidations, transfer of functions, privatization or reductions are given every consideration they are entitled to under the DOD Civilian Employment Stability Program as set forth in reference (a).

4. Action. Per reference (a), management officials and supervisors are reminded of their responsibility to fully comply with the policy outlined above in all placement actions under their cognizance. Specifically, they will coordinate with the Human Resources Office when filling all positions for which there are well qualified DOD Priority Placement Registrants available.

5. Cancellation Contingency. This notice shall remain in effect until superseded, or for record purposes, three years from date of signature or upon change of command.

  
T. L. HEELY

Distribution:  
List I



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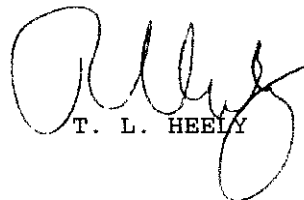
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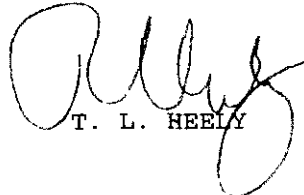
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